

Peerceptiv Assignments

Student Guide from Start to Finish

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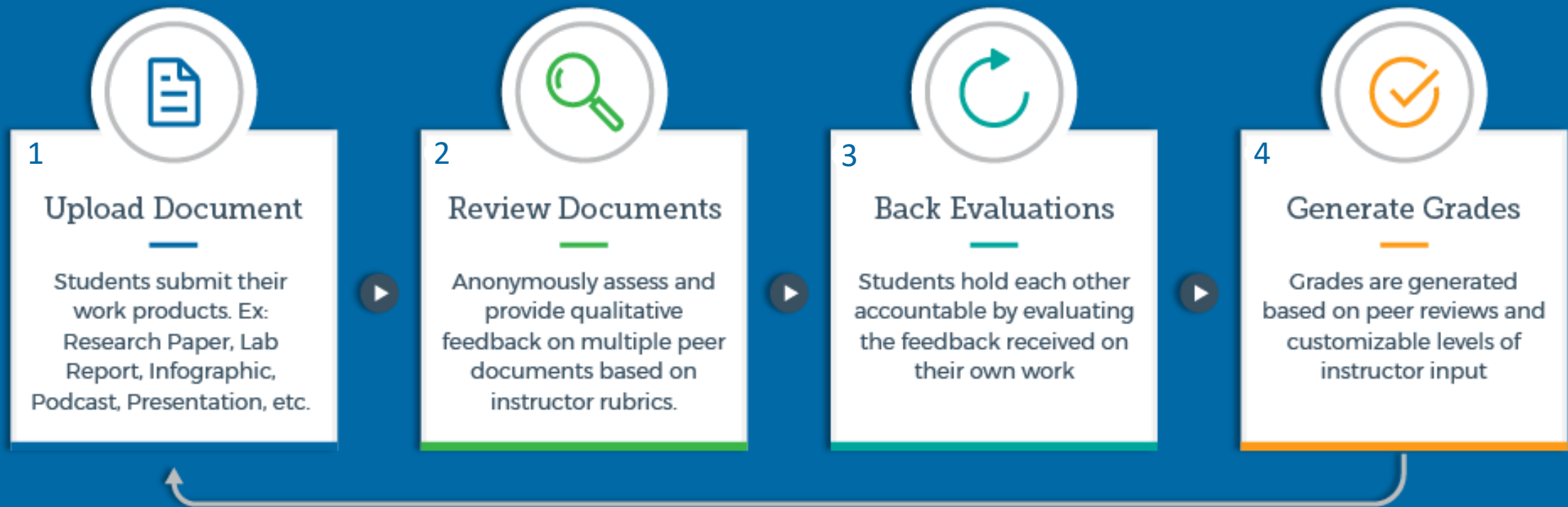


Peerceptiv Peer-review

- **Quickly and anonymously give and receive feedback** on class assignments or team members.
- **Benefits both the author and the reviewer.**
 - Over a dozen years of research have shown that peer assessment improves your critical thinking, analysis, and writing skills.
- **Receive more feedback more quickly** than if only your instructor was providing feedback.



How Peer Review Works



Navigating Peerceptiv



Follow [these directions](#) to access your course for the first time.

It's important to know if you are using Peerceptiv within your course website (Canvas, Blackboard, etc.) or on the Peerceptiv website.

If you aren't sure, ask your instructor to clarify. Accessing Peerceptiv the wrong way for a class may affect your ability to complete assignments and receive the correct grade.

If your assignment includes a Team Member Evaluation step, read the directions in this guide and then read [How to Use Team Member Evaluation](#).



Navigating Peerceptiv

If you log on through your **course website**, you will be taken directly to your current assignment.

If you log on through **Peerceptiv's website**, you will need to click on your current course.

Then, click **View Assignment** to see more information about your assignment.

Peerceptiv® World History 201 Assignments Grades Help

Course Settings

World History 201
Class Code: figure44
Semester: Fall 2018
Meeting Days: MWF
Discipline: History
Allow Review without Upload: No

Track where you are in the Peerceptiv process

Click on View Assignment to see more information about the assignment and upload your document.

Assignment Name	Completion	Due Dates
Midterm Book Review, Draft #1 Regular/Individual Submission All Deadlines At: 05:00 PM, EDT	Submit Document Now Reviewing Period Not Yet Started Back-Evals Available After Review Period	08/24/2018 08/31/2018 09/07/2018

View Assignment

See all assignment due dates at a glance



Uploading a Document

Upload a Document

The **Assignment Overview Screen** provides you with information about the assignment.

Click **Upload Your Document** to submit your assignment.

The **Overview** tab lists the due dates, assignment description, and the grading scale, telling you the percentage weight of each of the three grading categories.

The **Rubric** tab lists the aspects in which the document will be assessed.

The **Details** tab has additional information about how your instructor has set up the assignment and grading.



Research Paper Draft 1

	Overview	Rubric	Details
Draft	Due Date (All Deadlines @ 05:00 PM, EST)		
Draft #1	Submit: 08/08/2018 - 11/16/2018 Review: 11/16/2018 - 11/30/2018 Back-Eval: 11/30/2018 - 12/07/2018		Upload Your Document Review Peer Documents Beck Evaluate Reviews

Assignment Description

Upload the first draft of your research paper by November 16. This draft should discuss the causes or effects of one of the major events of world history post World War II. Refer to the fuller assignment description in the syllabus, including a suggested list of major events to choose from.

Your paper should be 8-10 pages in length, double-spaced with 12 point font. This draft should contain an introduction, a brief overview of your chosen event, and a discussion of its causes or effects. You should include at least five sources, and two of those should be primary source documents. After the discussion, you should include an analysis section that presents a trend, event, or circumstances that others have suggested as a cause or effect of your chosen event but that you do not think is significant. Your analysis should present that cause or effect and then explain why you think it is less significant than the ones you wrote about in your discussion. This should be followed by a brief conclusion with suggestions for further research or study.

You will be graded on the thoroughness of your discussion and analysis section and the clarity of your overall writing. Your language use and your ability to follow the directions and specifications listed in the syllabus will also affect your grade.

Grading Scale:

Writing Grade: 40%
Reviewing Accuracy Grade: 40%
Task Grade: 20%

[View as PDF](#)

Upload a Document

1. **Browse** for the file from your computer.
 - Remove your real name from anywhere in the file or file name.
 - You can upload any file type or link a URL.
2. Click on **Submit**.

Research Paper Draft 1, Draft #1
Due on 01/11/2019

Upload Your doc Read & Review others' docs Read reviews on my doc, & make Back Eval

(Step 1 out of 2) Upload Document A2D1

File: **1** Browse...

2 Submit

**Don't forget to take your name OFF of your paper. You can include your pseudonym and the document shortname in the document, but don't include your real name in the paper.*

***Files that are overly large may be rejected.*

****All file formats are accepted.*

***** Your file will be converted and saved in PDF format.*

****** For optimal viewing experience get latest version of [Adobe Reader](#)*



Upload a Document

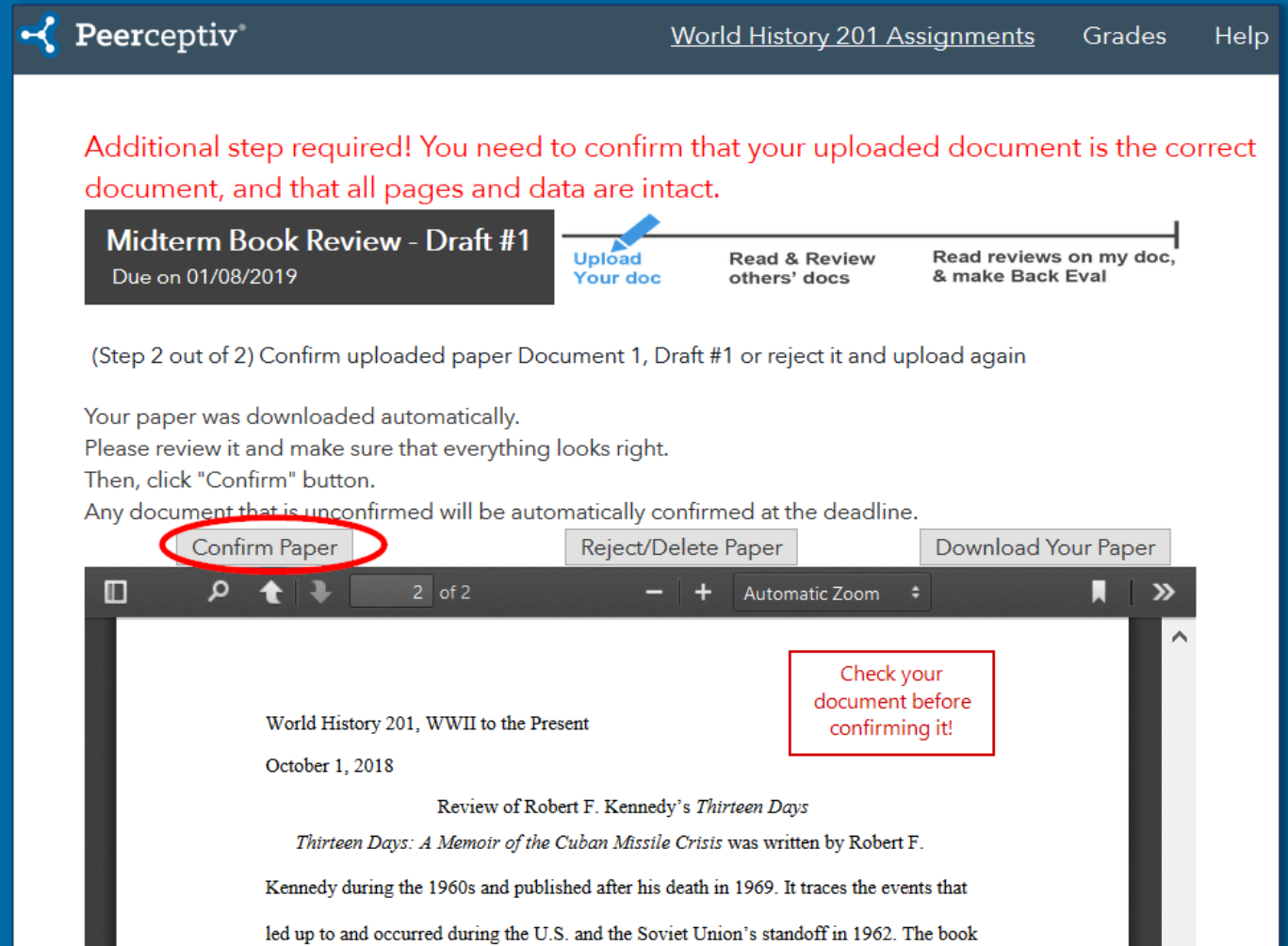
3. Confirm that the document you uploaded

- can be **opened**
- is the **correct** one
- is **complete**

Download [Adobe Reader](#) for free, or download your document to check.

4. When you've confirmed everything is correct, press **Confirm Paper**.

You can **Reject/Delete Paper** if there is a problem with the document and then repeat the process with the correct document.



The screenshot shows the Peerceptiv website interface. At the top, there's a navigation bar with the Peerceptiv logo, "World History 201 Assignments", "Grades", and "Help". Below this, a red message states: "Additional step required! You need to confirm that your uploaded document is the correct document, and that all pages and data are intact." A progress bar shows three steps: "Upload Your doc" (completed), "Read & Review others' docs", and "Read reviews on my doc, & make Back Eval". The current document is titled "Midterm Book Review - Draft #1" with a due date of "01/08/2019". Below the progress bar, instructions state: "(Step 2 out of 2) Confirm uploaded paper Document 1, Draft #1 or reject it and upload again". It says "Your paper was downloaded automatically. Please review it and make sure that everything looks right. Then, click 'Confirm' button. Any document that is unconfirmed will be automatically confirmed at the deadline." At the bottom of the confirmation area, there are three buttons: "Confirm Paper" (highlighted with a red circle), "Reject/Delete Paper", and "Download Your Paper". Below these buttons is a preview of the document. The document text includes: "World History 201, WWII to the Present", "October 1, 2018", "Review of Robert F. Kennedy's *Thirteen Days*", "*Thirteen Days: A Memoir of the Cuban Missile Crisis* was written by Robert F. Kennedy during the 1960s and published after his death in 1969. It traces the events that led up to and occurred during the U.S. and the Soviet Union's standoff in 1962. The book". A red box with the text "Check your document before confirming it!" is overlaid on the document preview.



Upload a Document

Your screen should look like this if you successfully uploaded your document.

If the submission window is still open, you can **Replace Your Document** by repeating the *Upload Your Document* process.

Now you can wait for the **Reviewing Period** to start!

Peerceptiv®

[World History 201 Assignments](#)[Grades](#)[Help](#)[User Info](#)

Course Settings

World History 201

Class Code: figure44

Semester: Fall 2018

Meeting Days: MWF

Discipline: History

Allow Review without Upload: No

Assignment Name	Completion	Due Dates	
Midterm Book Review, Draft #1	Document Submitted	08/24/2018	View Assignment
Regular/Individual Submission	Reviewing Period Not Yet Started	08/31/2018	
		09/07/2018	
All Deadlines At: 05:00 PM, EDT		Back-Evals Available After Review Period	



Reviewing Peer Documents

Reviewing Peer Documents



In Peerceptiv, part of your grade will be determined by the **accuracy** and **helpfulness** of your reviews. This is called a **Review Grade**.

Peerceptiv rubrics are organized by dimensions. For each dimension you will provide a **comment(s)** and **rating(s)**. You have to enter a comment and a rating at each prompt to move on to the next dimension. You can edit them at any time during the review period.

Read [How to Be an Accurate and Helpful Reviewer](#) for more detailed information about best practices when reviewing peer work.



Reviewing Peer Documents

Step 1: **Log in** to Peerceptiv and click on **View Assignment** and then **Review Peer Documents**.

Step 2: Click on **Ask for document to review** and then **Write Your Review**. You have to finish any previously assigned reviews before requesting a new document.

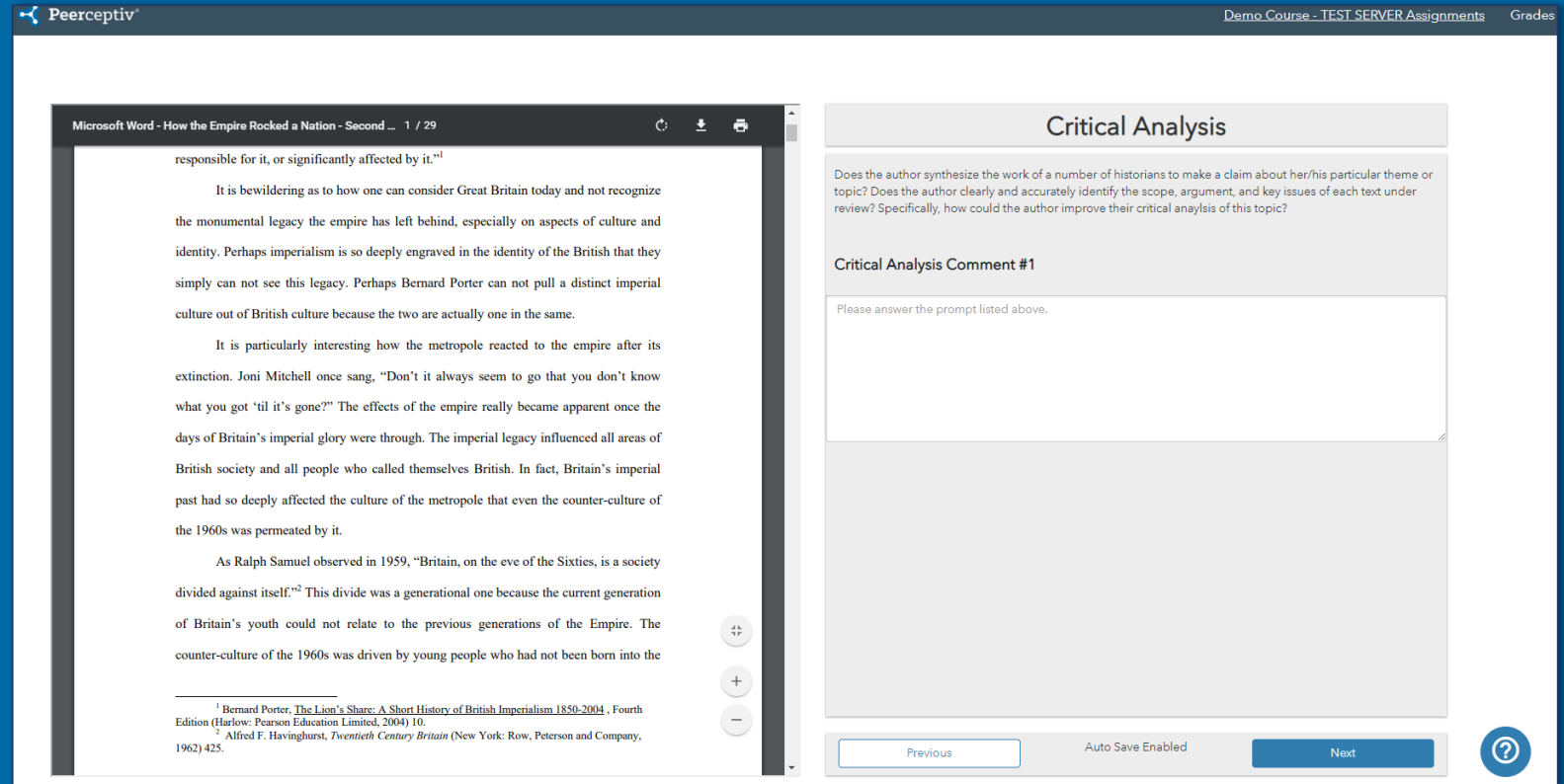
The screenshot displays the Peerceptiv interface for a "Sample Assignment - Draft #1" due on 01/19/2019. A progress bar at the top shows three stages: "Upload Your doc", "Read & Review others' docs" (which is currently active and highlighted with a blue arrow), and "Read reviews on my doc, & make Back Eval". Below the progress bar, the section "Review Document by Peer1" contains three buttons: "View Document", "Offline Reviewing Form", and "Edit Your Review Submitted on 01/04/2019" (which is green and has a green checkmark). Further down, a red text prompt "(...2 more reviews to do...)" is shown above a blue button labeled "Ask for document to review". A purple arrow points to this button.



Reviewing Peer Documents

Step 3: Carefully **analyze** your peer's document.

Step 4: Write a **helpful comment** that addresses the commenting prompt for that dimension. *The best comments identify specific strengths and weaknesses and provide suggestions.*



The screenshot displays the Peerceptiv web application interface. On the left, a Microsoft Word document titled "How the Empire Rocked a Nation - Second ..." is open, showing text about British imperialism. On the right, the "Critical Analysis" section is active, displaying a prompt: "Does the author synthesize the work of a number of historians to make a claim about her/his particular theme or topic? Does the author clearly and accurately identify the scope, argument, and key issues of each text under review? Specifically, how could the author improve their critical analysis of this topic?". Below the prompt is a text area for "Critical Analysis Comment #1" with the instruction "Please answer the prompt listed above." At the bottom of the interface, there are "Previous" and "Next" buttons, a status indicator "Auto Save Enabled", and a help icon.

Step 5: Press **Next**. You must enter a comment, but you can go back and revise it before submitting.



Reviewing Peer Documents

Step 6: Select the rating that best describes that aspect of the document according to the rubric.

Step 7: Click **Next** to move to the next prompt.

Peerceptiv Demo Course - TEST SERVER Assignments Grades Help

Critical Analysis

Critical Analysis
Evaluate the author's ability to identify key information in texts, think critically about a text, and make connections between ideas.

7 - Author accurately identifies scope, argument, key issues, and strengths/weaknesses of texts under review. Notes points of connection between texts and synthesizes information to make a specific, insightful claim about the texts as a body of scholarship.

6 - 6 (Critical Analysis falls between Rating 7 and Rating 5.)

5 - Author identifies the argument of scope of each text under review. Draws some comparisons and contrasts between various texts and attempts a broad characterization of the scholarship.

4 - 4 (Critical Analysis falls between Rating 5 and Rating 3.)

3 - Inconsistently identifies scope or argument of each text under review. May draw some comparisons between texts, but demonstrates no synthetic or over-arching understanding of the scholarship as a whole.

2 - 2 (Critical Analysis falls between Rating 3 and Rating 1.)

1 - Fails to identify arguments of texts under review. Makes almost no attempt to discuss the texts in relation to one another.

Previous Auto Save Enabled Next ?

In his work, *The Lion's Share*, Bernard Porter states that there is no such thing as an imperial culture that had a deep or widespread impact on Great Britain. He thinks that no one in today's Britain should feel pride or shame for the old empire because it has absolute nothing to do with them. "Culture coloured British imperialism, but was not responsible for it, or significantly affected by it."¹

It is bewildering as to how one can consider Great Britain today and not recognize the monumental legacy the empire has left behind, especially on aspects of culture and identity. Perhaps imperialism is so deeply engraved in the identity of the British that they simply can not see this legacy. Perhaps Bernard Porter can not pull a distinct imperial culture out of British culture because the two are actually one in the same.

It is particularly interesting how the metropole reacted to the empire after its extinction. Joni Mitchell once sang, "Don't it always seem to go that you don't know what you got 'til it's gone?" The effects of the empire really became apparent once the days of Britain's imperial glory were through. The imperial legacy influenced all areas of British society and all people who called themselves British. In fact, Britain's imperial past had so deeply affected the culture of the metropole that even the counter-culture of the 1960s was permeated by it.

As Ralph Samuel observed in 1959, "Britain, on the eve of the Sixties, is a society

Step 8: When you have finished the review, you will have a final chance to **edit the comments** and then press **Submit**.



Reviewing Peer Documents

Midterm Book Review

Overview

Rubric

Details

Draft	Due Date (All Deadlines @ 10:30 AM, EDT)	
Draft #1	Submit: 08/08/2018 - 08/23/2018 Review: 08/23/2018 - 08/24/2018 Back-Eval: 08/24/2018 - 09/07/2018	<div>View Your Submission</div> <div>Edit/Bonus Review</div> <div>Back Evaluate Reviews</div>

Click on **Ask for Document to Review** until you have completed all of the required reviews.

Your screen will look like this when you have completed all of the required reviews.



Reviewing Peer Documents

Reviews are auto-saved as you go. During the review period, you can **go back and edit** submitted reviews.

Some instructors allow additional, **Bonus Reviews**. The Bonus Review process is the same as for required reviews.

Some instructors allow a **reviewing grace period**. If late reviews are allowed, you can complete your reviews although your reviewing grade will be lowered. If you have completed your reviews, do not access them during the reviewing grace period, as you may incur a **late penalty**.

You have to finish each review in order to get credit for it in your task grade.



Completing Back-Evaluations

Completing Back-Evaluations

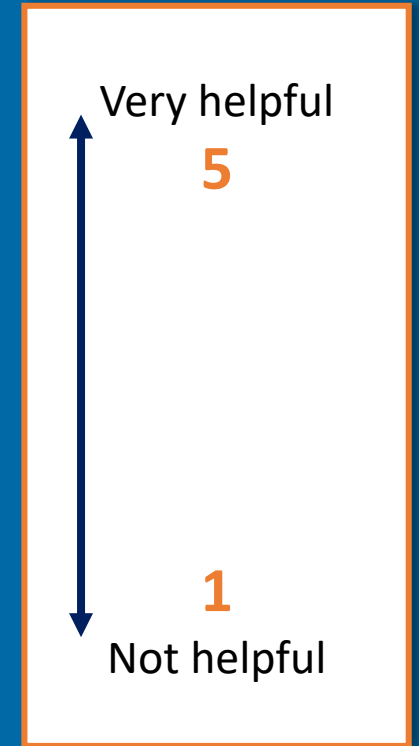
During **Back-evaluations** you will rate the helpfulness of each comment and provide feedback about its strengths and how it could have been more helpful.

Rate the **helpfulness** of each comment on a scale from **5** to **1**.

A **Helpful** comment:

- Is **Specific**,
- Identifies **strengths**,
- Is **Thoughtful** and contains **useful** feedback.

Back-evaluations **keep reviewers accountable** since helpfulness is part of their grade.



Completing Back-Evaluations

Midterm Book Review

Overview

Rubric

Details

Draft

Due Date (All Deadlines @ 10:30 AM, EDT)

Draft #1

Submit: 08/08/2018 - 08/23/2018

Review: 08/23/2018 - 08/23/2018

Back-Eval: 08/23/2018 - 09/07/2018

View Your Submission

Compare Reviews

Back Evaluate Reviews

Assignment Description

Write a review of one of the books listed on the syllabus. Your review should be between 2-3 pages and include a summary and an analysis of the book. The summary should be at least one page long and focus on the author's thesis and supporting arguments. In other words, what is the author's claim and how does he/she support that claim? This section should not include your opinion of the book.

When the **back-evaluation period** opens, log into Peerceptiv or your course website.

Then, click on the assignment and **Back Evaluate Reviews.**



Completing Back-Evaluations

Click on **Back-evaluate** to read and rate the helpfulness of the reviews on your document.

If you scroll down the page, you can see a table with the **Weighted average ratings for your document** and the description for that rating.

Below that is **a table with all of the reviewers' comments**, listed by dimension. The average rating and the comments are all anonymous.



Peerceptiv

Microbiology AssignmentsGradesHelp

Biology Lab Report - Draft #1

Upload Your docRead & Review others' docsRead reviews on my doc, & make Back Eval

Back-evaluateReviewer #1's review

Back-evaluateReviewer #2's review

Back-evaluateReviewer #3's review

View Your DocumentShow Your Back-Evaluations

Weighted average ratings for your document

Reviewer	Abstract	Introduction	Materials and Methods	Materials Description	Results	Discussion
Peer Review Average:	5	3	5	4	5	4
Average Rating:	(5) Abstract is missing one of the components, but is generally well-written and easy to read.	(3) Developing - Introduction is missing two or more components and/or the writing is not appropriate for the audience.	(5) All but one of the above methods or primer sequences are well described and are formatted correctly	(4) The descriptions were missing some specificity but generally ok.	(5) Results are missing one of the components listed above, but is generally well-written and easy to read.	(4) Discussion fails to address one of the issues above, and does not read well.

	Reviewer #1	Reviewer #2	Reviewer #3
Abstract	Nice statement of the overall goals but in your methods you state, "gel electrophoresis was carried out." you should try to state why it was. "gel electrophoresis was used to verify amplification product". Just a tip. In your broader conclusions you mention those that are pregnant for fish toxins. You never make a reference to the toxicity of fish or these toxins in the results or discussion. Try replacing it with ideas that are in your paper such as the ethics of fishing certain species.	Everything that should have been present was. This was nicely worded and included a good significance section. Your abstract should include separate paragraphs for each section, and each section should have headings. See the sample paper that Dr. Innes provided for an example.	Conclusions were given; however, broader significance was not stated (-2) (I really did not want to take off more than a point here but I followed the evaluation descriptions).
Introduction	You have all the necessary requirements but would help to add more meat on the bone. What is CO1 and how do you know it's conserved? A paper reporting on CO1 highlights its use as a dna barcode due to its VARIATION not its CONSISTENCIES. May want to check it out. Remember the introduction introduces previous ideas pertaining	I like your introduction, but I think it wouldn't hurt to be a little more specific. Like, at least mention that we used sanger sequencing to figure out the DNA sequence.	Addressed all requirements properly. However, something as recombination events and their occurring just in females would be added. Also, would better explained about how recombination help in the

Completing Back-Evaluations

1. **Read** each review comment.
2. **Rate** it according to the prompt.
3. **Comment** on its helpfulness.
4. Click **Submit** when finished.

Midterm Book Review - Draft #1

Due on 09/07/2018

Upload Your doc

Read & Review others' docs

Read reviews on my doc, & make Back Eval

Back-Evaluate Reviews on document "Midterm Book Review" by Reviewer #1

Please provide brief reasons for your ratings to help reviewers learn how to be even more helpful.

Summary

The purpose of the Summary section is to explain the thesis of the book and the supporting arguments. The information included should be enough that you can understand the author's basic argument in the book without having read it. Without getting bogged down in details, there needs to be a basic explanation of what the book is about and how the author proves his or her claim.

- If information is inaccurate, please comment on what is inaccurate.
- If the summary is too vague, please comment on what lacks clarity or specificity.
- If the information is too detailed or focuses too much on one section of the book, please comment on which section too detailed.

1

Review on your document

The summary was accurate, but there were so many details that it felt like I was reading a report of the events rather than a summary. I think the writer should have only included one detail to support each of the main points in the summary instead of three or four details. Because there were so many details, I lost track of the overall idea of the book and the

2

Rate This Review

Select One

Select One

5 - Much more helpful than average

4 - Slightly more helpful than average

3 - Average helpfulness

2 - A little less helpful than average

1 - Very unhelpful

3

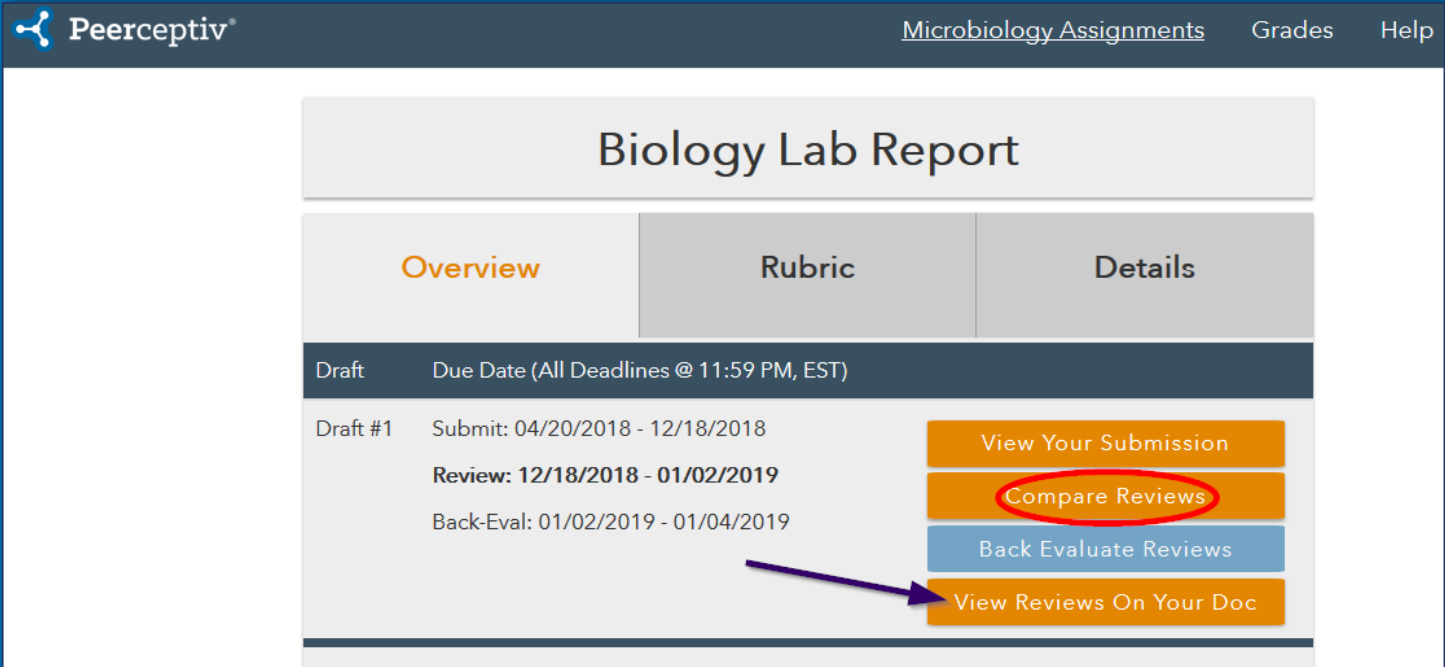
Comment on the helpfulness of the review

is it useful? If possible, suggest a way to be

Rating prompts in drop-down menu



Completing Back-Evaluations



The screenshot shows the Peerceptiv interface for a "Biology Lab Report" assignment. The top navigation bar includes the Peerceptiv logo, the assignment name "Microbiology Assignments", and links for "Grades" and "Help". Below the assignment title, there are three tabs: "Overview" (selected), "Rubric", and "Details". The "Overview" tab displays the following information:

Draft	Due Date (All Deadlines @ 11:59 PM, EST)
Draft #1	Submit: 04/20/2018 - 12/18/2018 Review: 12/18/2018 - 01/02/2019 Back-Eval: 01/02/2019 - 01/04/2019

On the right side of the "Overview" tab, there are four buttons: "View Your Submission", "Compare Reviews" (circled in red), "Back Evaluate Reviews", and "View Reviews On Your Doc". A purple arrow points from the "Back-Eval" date range to the "View Reviews On Your Doc" button.

Complete all of the required back-evaluations.

After the back-evaluation period has closed, you can click **Compare Reviews** to see the reviews that you wrote.

View Reviews on Your Doc shows you the reviews your document received.



Grades

There are three components that make up the Overall grade:
the Document Grade, Reviewing Grade, and Task Grade.

Overall Assignment Grade (Percentage)		
Document (Writing) Grade	Reviewing Grade	Task Grade
<ul style="list-style-type: none">• This is the grade received on your submission.• Feedback from your instructor and the ratings from your peers form this grade.• Calculated using accuracy-adjusted ratings.	<ul style="list-style-type: none">• This grade measures the quality of your ratings and comments on peer documents.• There are two components: Accuracy and Helpfulness.	<ul style="list-style-type: none">• This grade evaluates whether you did all the required tasks in the assignment.• If you performed all the tasks, you receive 100% of the task grade.



Grades

The **Assignment Detailed Grade** screen shows you your grade for each aspect. The highlighted grades below are the **three main components** of your grade.

Grade Detail displays grades out of 100%.

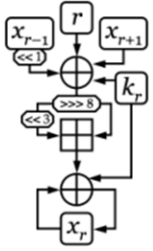
Weight displays the percentage achieved in each category.

Biology Lab Report, Draft #1 86/100									
Grade Detail	?Review Grade 100 <<	Accuracy Grade 100 ?	Helpfulness Grade 91 ?	Late Penalty 0	?Writing Grade 84	Late Penalty 0	?Task Grade 37 <<	Review Task 73	Back Evaluation Task 100
Weight	40% 40				50% 42		10% 4		
Overall	86								

Overall shows your total weighted percentage.



Grades



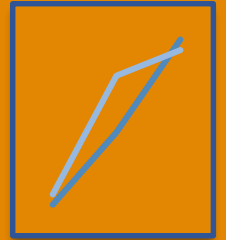
The Peerceptiv algorithm uses **multiple inputs** to generate grades.

Your document grade and reviewing grade are **relative**, or **determined in relation to others'** in the class, based on the **curve or benchmarks** set by your instructor.



The **Document Grade** is determined by the ratings you receive. The ratings of more accurate reviewers count more towards your grade. Instructors can also review documents, affecting part or all of this grade.

Accuracy measures how **closely your ratings track with peer ratings** on the same document. For the highest accuracy, you want your documents to rank in the same order as the peer average and your ratings to be close to the average for that document.



Helpfulness Grades are calculated **based on the back-evaluations you receive**. This grade is averaged and assigned on a scale from 1-5.



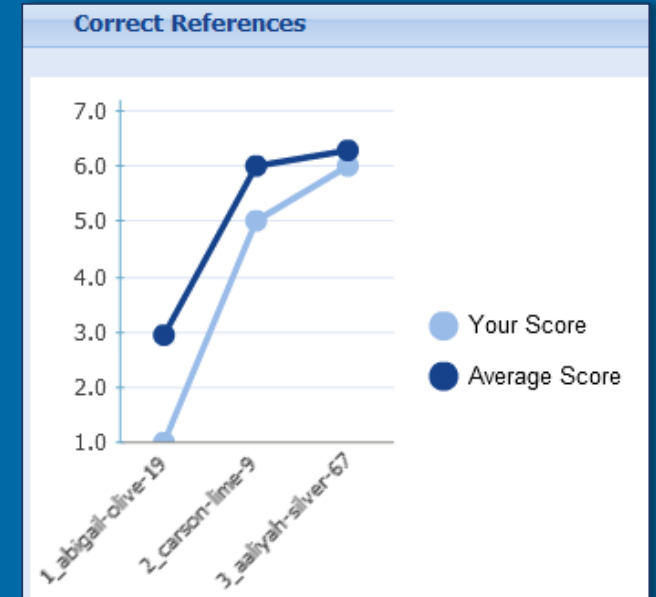
Increase your helpfulness by making **more specific comments** and stating them **in a constructive way**. Model your comments after the most helpful ones that you have received.



You will see a graph for each rating like the one below. The more closely that your ratings “match” or are parallel to those of the average ratings, the more accurate a rater you are.

Improve your accuracy by

1. Giving yourself **sufficient time to review** the documents thoughtfully.
2. Looking at your accuracy graphs. Notice if you **tend to rate high or low**.
3. **Read the rubric carefully** and think about each rating prompt.
4. Try to **rate like your instructor**.



Use the Feedback You Receive by:

- **Looking at the ratings** that you received and re-reading the rubric descriptions for those ratings. *Think about what you can do to move your lowest rating up a level.*
- **Comparing the comments** that you received. Look for issues mentioned in several reviews. *Focus on improving in those areas.*
- **Re-reading your document** to identify and correct any errors that were mentioned
- **Applying the improvements** suggested in the reviews to future drafts or assignments.

Peerceptiv® Microbiology Assignments Grades Help

Biology Lab Report - Draft #1
Due on 01/18/2019

Upload Your doc Read & Review others' docs Read reviews on my doc, & make Back Eval

Back-evaluate Reviewer #1's review

Back-evaluate Reviewer #2's review

Back-evaluate Reviewer #3's review

View Your Document Show Your Back-Evaluations

Weighted average ratings for your document

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Questions?

Access the [Peerceptiv Knowledge Base](#) for more help and how-to information.

Contact the Peerceptiv Support Team at support@peerceptiv.com for specific questions or technical help.